



OHIO DEPARTMENT OF TRANSPORTATION

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Date: November 7, 2006

To: All Current Subscribers to the Project Development Process Manual Electronic Mailing List

Re: Project Development Process Manual Revisions

Project Development Process Manual Appendix B – Review Matrices and Appendix C – Review Times have been revised to provide updated submittal requirements. As the majority of these revisions clarify existing submittal requirements, the revised matrices should be applied to all future review submissions, effective immediately.

All revisions are shown in red. Notable revisions are as follows:

- The reviews formerly associated with the Office of Urban and Corridor Planning have been assigned to the Office of Environmental Services.
- The number of paper copies needed for each required review has been added.
- “Indirect” submissions to external agencies have been designated with an asterisk in the External Agencies matrices. “Indirect” submissions involve documents that are first submitted to a central office work unit, who reviews the document and then forwards it to the involved external agency for their review. For example, all submissions to environmental resources agencies are transmitted through the Office of Environmental Services.
- Additional rows have been added to the matrices to indicate the number of copies needed for a “typical” project submittal as defined in the footnotes of each matrix. Since every project differs, these totals should only be used as an estimate when project specific information is unavailable.
- The environmental technical study reports which previously combined several documents have been separated into their individual components throughout the matrices.

The revised sections of the Project Development Process Manual may be obtained at <http://www.dot.state.oh.us/pdp/>. A revised version of the entire Project Development Process Manual is also available at <http://www.dot.state.oh.us/pdp/>.

Additional design and construction information is available from the ODOT Design Reference Resource Center (<http://www.dot.state.oh.us/drrc/>). The DRRC site can also be used to sign up for mailing lists for additional ODOT publications.

We welcome any comments or suggestions you may have regarding the Project Development Process Manual. Please address any concerns to:

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Respectfully,

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