



Ms. Brenda Moore
ODOT District 6
400 East William Street
Delaware, Ohio 43015



December 29, 2006

Brenda,

On behalf of the City of Delaware, I wish to thank you for your help with the Gateway Beautification Project that the city just completed at the SR23/42 intersection. Throughout the entire project you provided need information in a timely manner, processed the necessary paperwork and kept this project on track. To date, I have received numerous compliments on the project and these are the direct result of your involvement with the project. I would also like to thank the Ohio Department of Transportation for the funding that allowed the project to be done. Without such funding, the city could not have completed this project.

Thanks again for all your help on this project and I look forward to working with you on similar projects in the future.

Sincerely,

Steve Beard, Director
Grounds and Facilities Department

Cc: R. Thomas Homan, City Manager
Allen Rothermel, Assistant City Manager
Jack Marchbanks, District Deputy Director, ODOT District 6
Gordon Proctor, Director-Ohio Department of Transportation
Windell Wheeler, Mayor
Delaware City Council
File