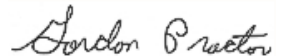


Approved:

  
Gordon Proctor

Policy: 27-007(P)  
Effective Date: April 1, 2006  
Responsible Office: Division of  
Construction Management  
Supersedes policy dated 2/5/2003

## **FINAL INSPECTION OF CONSTRUCTION AND LPA PROJECTS**

### **POLICY STATEMENT:**

The Ohio Department of Transportation (ODOT) will perform a Final Inspection of all completed construction projects.

Each District Deputy Director will designate a person as the Final Inspector for their District. The person designated as the Final Inspector will be a Professional Engineer, registered by the State of Ohio, in order to comply with 4733.17 ORC. The Final Inspector will not be the Project Engineer for the project under inspection or any other person who had daily responsibility for inspection of the Work. Each District Deputy Director will designate a person meeting the same criteria as the Final Inspector, as the Back Up to the Final Inspector.

Acceptance of a project or portion of a project by the Final Inspector or Back Up and their signature on the required form C-85 will constitute acceptance by the Director.

The Office of Construction Administration will foster consistent standards of Final Inspection among the various Districts by sponsoring periodic meetings of all Final Inspectors and Back Ups. The Districts shall comply with the standard procedures for final inspection of construction projects established in Standard Procedure Number 510-007(SP).

For ODOT administered construction contracts, this Final Inspection is a condition of final acceptance of the Work, to start Warranty Maintenance Periods, to relieve the Contractor of maintenance responsibilities, and to transfer maintenance responsibilities to the appropriate ODOT District or Local Public Agency (LPA). This Final Inspection of ODOT projects is to assure an acceptable quality of Contractor work, reasonably close conformity with the Contract Documents and consistent standards of inspection and project administration among the various Districts.

The Final Inspector and Back-up will do Partial Inspections to accept a completed significant portion of the Work when such acceptance serves the mutual interests of the Contractor and Department or to start a warranty period according to the relevant warranty specification.

The Ohio Department of Transportation will perform a Final Inspection of Local Let, LPA, projects to assure general conformity with the approved plans and scope of the project in compliance with Federal-aid requirements.

**AUTHORITY:**

2002 and 2005 Construction and Materials Specifications Sections 109.11 and 109.12

1997 Construction and Materials Specifications Sections 109.071, 109.072, and 109.073

*Ohio Revised Code 4733*

*Federal Aid Policy Guide 635.105*

**REFERENCES:**

Standard Procedure Number 510-007(SP) Final Inspection of Construction Projects

**SCOPE:**

This policy is for the use of District Deputy Directors, Final Inspectors, Back Ups, District Construction Offices, and the Office of Construction Administration to execute prompt Final Inspections and acceptances of all construction and LPA projects.

**BACKGROUND:**

This policy supersedes Standard Operating Procedure EP-C-101 (Final Inspection of Construction Projects) dated December 1, 1995.

**TRAINING:**

The Office of Construction Administration is responsible for training Final Inspectors and Back Ups in the standard procedures of Final Inspection.

**FISCAL ANALYSIS:**

This policy will not have any fiscal impact to the Department.